

Additional Information

These guidelines and the Internet Policy are consistent with the library's Rules of Conduct, which have been adopted by the library Board of Trustees and are posted in the library. Failure to use library computers appropriately and responsibly may result in revocation of Internet privileges, library privileges and/or criminal prosecution.

Users may NOT:

1. Attempt to gain access to the Internet using another patron's name or library barcode number.
2. Engage in any activity which is disruptive to other library users or staff, including viewing material inappropriate to a public setting or listening to music and/or video files at a high volume.
3. Use the public computers to gain unauthorized access to the library's network or computer systems or to any other network or computer system.
4. Consume large amounts of system resources or deliberately crash the library computer system.
5. Make any attempt to damage computer equipment or software.
6. Make any attempt to alter software configurations, or install any software.
7. Access the Internet on the catalog or database computers.
8. Violate copyright laws or software licensing agreements.
9. Violate Federal, State, or local laws or regulations.

Locations

Central Library

210 Central Avenue
360-778-7323

Barkley Branch

3111 Newmarket Street, Suite 103
360-778-7290

Fairhaven Branch

1117 12th Street
360-778-7188

Bellingham Public Library 

Guidelines for Computer Use

The Bellingham Public Library

has computers that allow users to search the library catalog, subscription databases, and the Internet, as well as print and use office applications.

There is a limit of two individuals per computer.

To ensure the equitable delivery of all library services, staff is limited in how much time can be given to computer instruction.

The Bellingham Public Library provides computers with access to:

Catalog & Databases:

- First-come first-served basis
- Library card and PIN are required to place holds, renew materials, or view your Library account
- No time limit
- No Internet access
- Printing available

Internet & Microsoft Office products:

- Reservations available
- Available at all locations
- Library barcode and PIN provide up to one hour of computer access per day
- Personal storage device required to save information
- Full Microsoft Office Suite: Word, Excel, Powerpoint, Publisher, Access available

Internet Access

Library users may access the Internet computers with a library card from either the Bellingham Public Library (BPL) or the Whatcom County Library System (WCLS).

Visitors without a library card from BPL or WCLS can receive Internet access at the Help Desk by requesting a Visitor's Pass.

The library uses Internet Reservation software to enhance self-service and ensure fairness. Patrons may make reservations for an Internet computer up to seven days in advance from the in-house Reservation Station or via the library website. Patrons who are ten minutes late for their reserved computer will forfeit their reservation.

Internet access is limited to 90 minutes per person, per day. Patrons who abuse the 90 minute limit will be asked to leave the Internet computers immediately. Violation of the Internet Policy and/or Guidelines for Computer Use may result in being excluded from Internet use for up to thirty days. Continued abuse can result in the termination of Internet privileges.

Printing

Printing is available from all computers.

- Black and white prints are 15 cents per page.
- Color printing is only available at the Central Library and is 50 cents per page.

Wireless Network Access (WiFi)

The Bellingham Public Library provides free wireless Internet access.

The wireless network cannot be used for illegal purposes, or in any way that violates the library's Internet Policy or the Rules of Conduct.

The wireless network is not secure. Virus, security, and privacy protection are the responsibility of the user.

The library is not responsible for any damage to systems, data files or functionality of devices resulting from connecting to the wireless network.

Staff may not be able to assist with connecting to the wireless network. Patrons are responsible for configuring their own equipment. Printing is not available from the wireless network.



**You may access the Internet for a total of 90 minutes per day.
This includes all branches in the Bellingham Public Library system.**