

# DIRECTOR'S REPORT

June 2005

## **Director's Report and Highlights**

June 21, 2005

Submitted by Pam Kiesner

### **2006 Budget**

We will be talking about a number of budget items at the Board meeting, including the city budget calendar and therefore, library deadlines. Our capital requests are due June 29th, in one week. I've provided last year's forecast of our capital needs which we need to update, as well as add other capital requests we foresee. Attached (over) is the city's definition of "capital".

### **Budget Advisory Committee**

You are receiving a copy of the library's presentation to the citizen's budget advisory committee, for your review. At their May 31st meeting I was asked to provide information about our non-resident borrowers, and I have included a copy of my response.

### **Collection Development**

As part of Linda Hodge's Collection Development presentation, we will review the library materials budget which is approximately 12% of the total library budget. We will share with you the large category allocations. Our selection policy is included for your review. It has not been revised in several years, but I wanted you to know what we were operating with. Linda will explain the policy, the library's current philosophy and procedures for collection development.

### **Friends of the Bellingham Public Library**

We cannot say thank you often enough for the hard work and dedication of our supportive Friends group, here and at Fairhaven. They have recently approved my request for \$25,000 to fund the teen summer reading program activities, digitization software, and 3 express checkout units. We are grateful for their stewardship of these funds that benefit all library users. Thank you!

The recent Ski to Sea book sale brought in more than \$17,000. This is a new record. At their latest meeting, Phyllis and Ken Weber were recognized for their efforts. Tom Glenn, Paule Kelly, and Alma White were honored for their many years of service, and new and continuing officers were recognized. We extend our thanks and congratulations.

### **Fairhaven Branch**

We will update you on a building project next door which may affect our southside landscaping.

### **Page Appreciation Day**

More than thirty of our employees were recognized throughout the day on June 8th – our Pages, all of whom work 12-16 hours per week. Our Pages are critical to smooth library operations, processing library materials, checking them in/out and shelving. We salute our top notch page staff!