

Regular Meeting of the Board of Library Trustees
Tuesday, March 16, 2004 - Library Board Room
03:00 PM - 05:20 PM

Minutes of Actions and Decisions of the Board of Library Trustees of the Bellingham Public Library as Authorized by RCW 27.12.210 and SEC. 7.02 Charter of the City of Bellingham.

Board Members Present: Chairperson: Tim Douglas, Vice-Chairperson: Alan Kemble, H.A. Barney Goltz, Judith Wiseman, Karen Durham

Board Members Absent: None

Library Staff: Gayle Helgoe; Margaret Ziegler; Gladys Fullford

Others: Grant Deger, City Council Liaison, Velma Wendt, Susan Tercek, Kathryn Hanowell, Lorna Klemanski

Executive Session: Discussion of New Director Search

General Session Convened: 4:10 p.m.

Minutes approved: February 17, 2004 regular meeting
March 2, 2004 special meeting

Claims approved: February, 2004 general fund \$36,236.71; gift fund \$517.14

Statistics: Statistics continue to move up gradually.

Board Member Report: After attending a fundraising seminar, Judith Wiseman recommended the library purchase two books by Terry Axelrod, "Raising More Money: A Step-by-step Guide to Building Lifelong Donors" and "The Point of Entry Handbook: Raising More Money." The books include information on networking, good will, and great ways to educate people. One of the videos appropriate to the library's needs may be purchased.

Discussion Items: Gayle Helgoe reported on the vandalism at the Fairhaven Library during recent room rentals for band concerts. The intention is to prevent damage without discriminating against age groups. Facilities will install locks on other meeting rooms. The reservation form will be changed to state the responsibility of the person renting the room. We will ask the City Attorney to look at the contract.

The list of ideas and visions from the March 2, 2004 special meeting needs further discussion with a facilitator. Alan Kemble felt that the Director recruitment is the Board's number one priority, but he will get the names of a few facilitators and arrange a special meeting within the next few months.

Margaret Ziegler is the library's master planner. She is looking at ways to increase shelving while Gayle Helgoe is making a list of magazines and books to be discarded.

The Board agreed that the library needs a document that will clearly and emphatically state that the present building has reached its end of life as a useful library and the need for a new library. Gayle Helgoe and Tim Douglas will work on this document, using information gathered by the architectural team report. The next step would be to determine if this building could be manipulated into a larger building. The case will be taken to the public. A Citizen Steering Committee should be developed.

Election of Officers: Alan Kemble explained he has enjoyed being the chairperson that past four years. He will continue to support the projects with which he has been involved. Barney Goltz nominated Tim Douglas to the chairperson position. Judith Wiseman seconded the motion. The motion was approved.

Judith Wiseman nominated Alan Kemble to the Vice-Chairperson position. David Edelstein seconded the motion. The motion was approved.

Next Regular Meeting – April 20, 2004 will begin at 4:00 p.m.

Meeting adjourned at 5:20 p.m.

Chair, Library Board of Trustees

ATTEST

Secretary, Library Board of Trustees