

**Regular Meeting of the Board of Library Trustees**  
**Tuesday, February 17, 2004 - Library Board Room**  
**04:00 PM - 06:35 PM**

Minutes of Actions and Decisions of the Board of Library Trustees of the Bellingham Public Library as Authorized by RCW 27.12.210 and SEC. 7.02 Charter of the City of Bellingham.

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**Board Members Present:** Chairperson: Alan Kemble, H.A. Barney Goltz, Judith Wiseman, David Edelstein

**Board Members Absent:** Tim Douglas

**Library Staff:** Julie Carterson; Gayle Helgoe; Margaret Ziegler; Gladys Fullford

**Others:** Velma Wendt, Susan Tercek, Kathryn Hanowell, Lorna Klemanski

**Minutes approved:** January 20, 2004 regular meeting  
February 3, 2004 special meeting

**Claims approved:** January, 2004 general fund \$44,780.84; gift fund \$174.40

The Credit Card Statement from the previous month will be included in future board packets in order to compare amounts with the Claims Statement.

**Statistics:** The amended statistical report includes total persons visiting from January 15 through January 31, 2003. Julie Carterson's study of the comparison of full time equivalent (fte) staff to the visiting population shows 0.2 fte per 1,000 population.

**Director's Report:** Jim Talbot is still very interested in pursuing a branch library at Barkley Village. He is willing to build the library and lease it to us. He would like to take it before City Council. The Board is committed to looking forward to a new library, and would not want to dilute that proposal with the operating costs of a new branch. An invitation will be extended to Jim to speak to the Board.

**Executive Session:** Discussion of personnel matters.

### **General Session Reconvened**

**Action Items:** The option of an auto attendant for phone calls was discussed. The Board prefers not to use an auto attendant. It was suggested to inquire of Baron Telecommunications if there are any other alternatives.

Alan Kemble announced that he would like to step down as Board President. He plans to travel next year and will not be available for all the meetings. Alan suggested a new President could provide new vision and impetus. Alan will complete his term through the May meeting. The election of officers was tabled until at least next month.

**Director's Report (Cont.):** The Senate passed the bill for the election of trustees. It is not expected to make it out of the House Committee this year, but probably next year. The bill also provides for the recall of Library Trustees.

A permanent trespass was issued last year. It was recently executed. The person plans to challenge the trespass and may take it to court. It was advised to make the Legal Department aware of this issue.

**Next Meeting (Long Range Planning) – March 2, 2004 will begin at 8:30 a.m.**

**Next Regular Meeting – March 16, 2004 will begin at 4:00 p.m.**

**Meeting adjourned at 6:15 p.m.**

Chair, Library Board of Trustees

ATTEST

Secretary, Library Board of Trustees