

Regular Meeting of the Board of Library Trustees
Tuesday, September 17, 2002 - Library Board Room
04:00 PM - 06:00 PM

Minutes of Actions and Decisions of the Board of Library Trustees of the Bellingham Public Library as Authorized by RCW 27.12.210 and SEC. 7.02 Charter of the City of Bellingham.

Board Members Present: Alan Kemble, H.A. Barney Goltz, Judith Wiseman, Karen Durham, Rick Rhodes

Board Members Absent:

Library Staff: Julie Carterson; Gladys Fullford; Gayle Helgoe; Scott Blume; Jennifer Lovchik

Others:

Minutes approved: August 2002 regular meeting

Claims approved: August, 2002 general fund \$62,868.95; gift fund \$ 657.95

Staff Reports -- Jennifer Lovchik reported that 51 teens were involved in the summer teen reading program, and 175 book reviews have been posted. There were 34 weekly and 4 grand prizes donated by local business.

The Teen Library Committee meets once a month during summer and holiday months. The group has voted their own officers. Jennifer acts as moderator. Ten to twenty young adult titles are presented. They discuss good books and play charades and kokology.

Teen Reading Week is October 13th - 19th. The theme will be "Get Graphic at Your Library." Jennifer will have class visits from Explorations High School and the Village School.

Sandy Zell revealed that a patron has donated 25 hand crafted puppets to the Children's Department. The Children's Department will have a puppet party for middle school students to get acquainted with the puppets. Those who are interested will be invited to be part of a puppet troupe. Whatcom Middle School students are building a puppet stage. Elementary students will be invited to be the audience at after-school presentations.

Sandy is also coordinating a "We Share a Story" program in which all kindergarten through fifth grades in Bellingham schools will read "When Cats Dream," by Dav Pilkey, at the same time on November 19th. Extended activities will include sharing between schools. Funding for placing the books in the classes is being provided by the Friends and a John Cotton Dana award. Sandy is working with the school system and Bellingham's four Sister Cities to include them next year. She is applying for a Starbucks Literacy Grant that would cover the cost of the books, translations and mailings.

Action Items -- A Draft Records Retention Policy was presented by Gayle Helgoe. A board-approved policy regarding how long we keep back up tapes of circulation records is needed. The board will review the draft policy.

Barney Goltz moved for adoption of the Rules of Conduct Policy as revised and presented. The motion was seconded, and the policy was approved.

Director's Report -- The mayor approved the rest of the library's reorganization requests. The payroll appointments will take effect as of January 1, 2003.

Executive Session -- Discussion of personnel matters.

Next Regular Meeting -- October 15, 2002 will begin at 4:00 p.m.

Meeting adjourned at 6:00 p.m.

Chair, Library Board of Trustees

ATTEST

Secretary, Library Board of Trustees