

**Regular Meeting of the Board of Library Trustees**  
**Tuesday, June 18, 2002 - Library Board Room**  
**04:00 PM - 06:15 PM**

Minutes of Actions and Decisions of the Board of Library Trustees of the Bellingham Public Library as Authorized by RCW 27.12.210 and SEC. 7.02 Charter of the City of Bellingham.

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**Board Members Present:** Alan Kemble, H.A. Barney Goltz, Rick Rhodes

**Board Members Absent:** Judith Wiseman, Karen Durham

**Library Staff:** Julie Carterson; Gladys Fullford; Iris Kaneshige

**Others:**

**Minutes approved:** May 21, 2002 meeting

**Claims approved:** May 2002 general fund \$58,725.77; gift fund \$430.88

**Director's Report** - The claims report has been restructured for a more comprehensible break down. Network services is included in Administration and a new section shows Technical Services.

The Mayor issued a directive to look at 4 to 5% cuts on the remaining budget. This will carryover as a 2 to 3% cut in the 2003 budget. The Library's cut was reduced by an increase in room rental revenue.

**Public Comment** - Velma Wendt invited the Board to attend the Blast-Off Party at the Fairhaven Library on Saturday, June 22nd.

**Discussion Items** - Iris Kaneshige reported on the Unique Management Collection Service. Any patron account with fines over \$50 is sent to Unique. The recovery rate is about 40%. Unique charges us \$895 per account. Patrons can work out a payment plan.

The Whatcom Community Foundation sent a letter offering the ability to invest in socially screened investment funds. Alan Kemble will contact the foundation regarding flexibility and possible extension of the July 1, 2002 deadline.

The Mayor approved our reorganization with an Assistant Director position. The Assistant Director will be responsible for Circulation Services, Technical Services, Processing Services, Network Services and the Fairhaven Library. The position has been announced and advertised internally.

**Action Items** - The latest update for Rules of Conduct was presented. The plan is to post this on line and print it on bookmarks. Barney Goltz made the motion to adopt this draft document in principle, and request that staff make adjustments as recommended. Alan Kemble seconded. The motion was approved.

**Executive Session** - Discussion of Personnel matters.

**Open Session** - Barney Goltz made the motion that the Board authorize the hiring of Cabot Dow to represent management interests in negotiations with 114L as budgeted. Rick Rhodes seconded the motion. The motion was approved.

**Special Meeting** - June 25, 2002 at 4:00 p.m.

**Next Regular Meeting** - July 17, 2002 will begin at 4:30 p.m.

**Meeting adjourned** at 6:15 p.m.

Chair, Library Board of Trustees

ATTEST

Secretary, Library Board of Trustees