

Regular Meeting of the Board of Library Trustees
Tuesday, November 19, 2002 - Library Board Room
04:00 PM - 05:45 PM

Minutes of Actions and Decisions of the Board of Library Trustees of the Bellingham Public Library as Authorized by RCW 27.12.210 and SEC. 7.02 Charter of the City of Bellingham.

Board Members Present: Alan Kemble, H.A. Barney Goltz, Judith Wiseman, Rick Rhodes

Board Members Absent: Karen Durham

Library Staff: Julie Carterson; Margaret Ziegler; Jane Lowrey; Gladys Fullford

Others:

Minutes approved: October, 2002 regular meeting

Claims approved: October, 2002 general fund \$34,659.26; gift fund \$1,337.83

Board Reports: Judith Wiseman gave a briefing of the Board's visit to the Bellevue Public Library. The architect's report mentioned sustainable green buildings, which should be considered when we build. A positive and negative list was brainstormed for future consideration.

Staff Reports: Jane Lowrey explained the 211 program. A group of agencies in the state would like to initiate a comprehensive information and referral program that would be an alternative to the 911 program. It would be a social service referral number, and would take all emergency calls not for the Police or Fire Departments. The Library is involved because we have the database. When we convert our computer system, it would be easily adapted to use the format. The Gates Foundation has made a commitment for partial funding of the equipment.

Director's Report: Julie Carterson will be attending a librarian legislative planning session in Issaquah. This is a group of librarians who discuss issues coming before the legislature that have the potential to impact library operations. A subset of the group will discuss the possibility of a supplementary municipal library levy.

The governor's reading for "We Share a Story" on KAFE radio was successful and well received.

The Maude Fischer awards are Saturday, November 23rd.

Julie has been working with Linda Lambert of Whatcom Community College, Nancy Messmer, Bellingham School District and Joan Airoidi, Director of WCLS. Dennis Lane spoke to the group about setting up a technology consortium. They are looking for ways to cooperate and interface. Jane and Gayle will also participate in the discussions.

Julie will do a presentation to the Public Facilities Board on Tuesday, November 26th. It is an open meeting in the Mayor's Board Room.

The Library's legal counsel, Mary Swenson, retires at the end of January, 2003. We hope she will be able to resolve the issue of the relationship of the City to the Board to the employees.

Gayle Helgoe and Susan Henderson attended the CODI conference. We've done the right things to get ready for the conversion of our database.

We may have the 114L union contract ready by the next Board meeting. Human Resources hopes to have the holiday schedule coordinated between all the unions. Margaret presented her perpetual calendar with records back to 1977. This sets precedents for establishing the holiday schedule.

Public Comment: Velma Wendt invited the Board to the Friends of the Fairhaven Library's annual birthday party on December 14th at 1:00 p.m..

Action Items: Draft Records Retention Policy continued. We are still looking at flexibility in auditors needs and assessments. We would like to coordinate with the County.

The Whatcom County Library Services contract for 2003 is for \$114,000. Barney Goltz made the motion to approve the contract. Judith Wiseman seconded, and the motion was approved.

Discussion Items: The offer was made for the Board to have columns posted on the internet.

Executive Session: Discussion of personnel matters and building sites.

Next regular meeting: December 17, 2002 will begin at 4:00 p.m.

Meeting adjourned at 5:45 p.m.

Chair, Library Board of Trustees

ATTEST

Secretary, Library Board of Trustees